

Never A Dull Moment...

The Wellesley Recreation Department offers programs year round and publishes seasonal brochures for fall, winter, spring and summer programs. Registration is held four times a year.

All Recreation Department programs are self-supporting. Fees charged for programs cover the cost of materials, pay instructor salaries and help defray other costs. Non-residents may register for classes and are charged a \$10 non-resident fee.

The Wellesley Recreation Commission consists of five elected members, who meet regularly to review policy and procedures. The Commission welcomes community input.

A Director, Assistant Director, Program Administrator, two secretaries and two custodians staff the Warren Building, home of the Recreation Department. Program instructors and part time employees are hired on a seasonal basis. We are always interested in speaking to potential instructors.

All recreation facilities are maintained by the Park & Tree Division of the Wellesley Department of Public Works.

RECREATION DEPARTMENT STAFF

Jan Kaseta, *Director*

Matt Chin, *Assistant Director*

Tim Kennedy, *Program Administrator*

Kris Bemis, *Secretary*

Mary Mahoney, *Secretary*

Ron Colleton, *Custodian*

Glen LePage, *Custodian*



HAVE A QUESTION? CALL: (781) 235-2370

Jan Kaseta for: Field use, SUMMERTIME concerts and any comments or concerns. jkaseta@wellesleyma.gov

Matt Chin for: All adult programs and Morses Pond including summer jobs at the beach. mchin@wellesleyma.gov

Tim Kennedy for: All youth programs including summer camp counselor positions. tkennedy@wellesleyma.gov

RECREATION COMMISSION

Andy Wrobel, *Chairperson*

Mark Antonelli, *Vice Chairperson*

James Conlin

Tom Harrington

Pam McCormick

Important Phone Numbers

TOWN DEPARTMENTS

DPW	781-235-7600
Health Department	781-235-0135
High School	781-446-6290
Middle School	781-446-6235
Natural Resources Commission	781-431-1019 ext 2290
Parks Department	781-235-7600 ext 2335
Recreation Department	781-235-2370
School Administration	781-446-6200

SPORT LEAGUES

Little League	781-235-5411 www.wellesleylittleleague.org jrussell@ddjcap.com
Men's SloPitch Softball	www.wellesleyyouthfootball.com
Wellesley Jr. Raiders Football	www.wellesleyswim.org
Swim Association	781-239-0955 www.wellesleysoccer.org
United Soccer Club	781-237-0084 www.wellesleybasketball.org
Wellesley Tennis Association	www.wellesleyyouthhockey.org
Wellesley Youth Basketball	781-431-7869 www.wellesleylacrosse.org
Wellesley Youth Hockey	jalden@hertz.com
Wellesley Youth Lacrosse	
Adult Co-Ed Softball	

Spring 2011

Wellesley Recreation Scholarship Program

*Recreation scholarships are for
Wellesley Residents ONLY.*

The sole intent of the Scholarship fund is providing recreational opportunities for Wellesley families who are in need.

Recreation Department Camps:

Camp Scholarship requests must be made through the Wellesley Friendly Aid Association, 219 Washington Street, (781) 235-3960. Friendly Aid procedures must be followed in order to be considered for Friendly Aid & Recreation scholarship money. You are urged to contact Friendly Aid in early December if you are interested in Camp Joey, Camp Quest or Odyssey. You must register for camp at the Recreation office. Please do this at the beginning of the registration period, as we will not hold spots. Registration dates will be in the Winter Recreation brochure. Also, you are required to pay the camp deposit fee (not covered by Friendly Aid or other scholarship funds). The Recreation Department is willing to work out payment plans for the deposit.

Other Recreation Programs:

Scholarship requests for non-camp programs must be made through the Recreation Department. Program scholarships are given based on the following:

Monies available: The greatest need for scholarship money is during the summer months. There is no guarantee that there will still be funds left for programs that run during the other seasons.

Demonstrated need: Those residents requesting scholarship funds must fill out the form on our website. Applicants may be asked for additional proof of need such as tax forms or letters of reference. Examples of demonstrated need: single parent families with limited income or sudden death or abandonment of the primary provider.

Limited Programs: Applicants may apply for assistance for 1 program per season per child (not including camp).

Good Faith Payment: Applicants must pay 20% toward the cost of the program. This amount will not be covered by scholarship funds.

Download Application Forms
@ www.wellesleyma.gov/recreation

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ONLINE REGISTRATION

www.wellesleyma.gov

The Wellesley Recreation Department now provides online program registration. Online registration spaces will be limited, which will allow those who do not have access to the system to register using other methods. We HIGHLY recommend that you sign in to the online system a few days before registration to make sure that your account is working properly. **You will need a username and password in order to utilize the online program registration system. Call the Recreation Office during regular office hours (M - F, 8:30 am - 4:30 pm) to receive your username and password.**

TRADITIONAL REGISTRATION*: Walk-in, Fax-in, Phone-in and Mail-in

*Faxes and mail received prior to 8:30 am on the advertised registration days will be processed at 3:45 pm on that day.

REGISTRATION DAYS & START TIMES			
ONLINE - Resident	March 15	7:00 am	
Non - Resident	March 22	7:00 am	
TRADITIONAL - Resident	March 15	8:30 am*	
Non - Resident	March 22	8:30 am*	



Traditional Registration

BY FAX*

(781) 237 - 3558
Use your VISA or MasterCard



BY MAIL*

To Recreation Dept.
90 Washington St.
Wellesley, MA
02481



WALK IN

Recreation Office
90 Washington St
Monday - Friday
8:30 am - 4:30 pm



BY PHONE

(781) 235 - 2370
8:30 am - 4:30 pm
Use your VISA or MasterCard

*Faxes and mail received prior to 8:30 am on the advertised registration days will be processed at 3:45 pm on that day.

All registrations must now be entered directly into our system.
Should you choose to walk in or phone in, your patience would be appreciated.

	<u>Date</u>	<u>Starting Time</u>	<u>Ending Time</u>
Residents:	March 15	8:30 am	4 pm
Non - Residents:	March 22	8:30 am	4 pm

REGISTRATION POLICY

- Resident Registration begins on the designated "Resident Registration Date."
- Non residents may register for programs on the "Non-Residents Registration Date"
- Any registrations received before 8:30 am on the advertised date of registration will be processed at the end of the business day, 3:45 pm.
- Non-resident fee is \$10 per class.

Spring Registration 2011

REFUND POLICY

FULL REFUND FOR A CANCELLED CLASS.

IF A PROGRAM MEETS MORE THAN 4 TIMES

Refund minus a \$20 administrative fee if you notify the Recreation Department prior to the second class. No refunds/credits anytime after the second class.

IF A PROGRAM MEETS 4 OR FEWER or MEETS FOR FIVE CONSECUTIVE DAYS (i.e. CAMPS, VACATION PROGRAMS & SKI-ING)

Refund minus \$20 administrative fee if you notify the Recreation Department five business days before the start of the class. No refunds/credits anytime after five business days before the start of the class.

COOKING CLASSES

No refunds for cooking classes if you withdraw 3 business days or less before the first class. Withdrawal from a cooking class 4 business days or more before the 1st class, there will be a \$20 administrative fee.

GENERAL INFORMATION

Register for members of your immediate family only.

PAYMENT

Non Residents add \$10 per course.

By check payable to Town of Wellesley, Cash, VISA or MasterCard

NOTE: There will be a \$25 additional fee for checks returned by the bank.

COURSE CANCELLATION

Classes that do not attain the minimum enrollment will be cancelled 48 hours prior to the scheduled start date. Full tuition will be refunded. We reserve the right to reschedule or change classes. You will be called if your class is cancelled, otherwise, plan on attending.

AGE POLICY

Children must be the proper age on the FIRST DAY of class.

COURSE CONFIRMATION

If you provide your email address you will receive an email confirmation/receipt. If a class has reached its maximum enrollment, you can place your name on the waiting list by using the online registration system. If a class does not meet the minimum participant requirements, it will be cancelled and you will be notified. Otherwise, please plan on attending the course.

MAKE UP CLASSES

All attempts will be made to reschedule classes that have been cancelled due to inclement weather or instructor absence. We are not responsible for making up classes that are missed due to the participants' inability to attend.

SWITCHING/CHANGING CLASSES

Switching sessions/dates constitutes a withdrawal from a class and the cancellation fee applies.

INCLEMENT WEATHER

All classes (day and evening) will be cancelled when Wellesley Public Schools are closed. If Wellesley Public Schools have a delayed opening, all Recreation Department programs WILL STILL START at their regularly scheduled time, unless you are informed otherwise. In the event that we need to cancel evening or weekend events it will be listed on our website and a message will be left on our voice mail (781-235-2370). We will also attempt to call and/or email participants who have registered for these classes.

FILLED CLASSES

You are urged to register as soon as possible. Classes are filled on a first come first served basis. We do not "hold" spots. If your class is filled, you will be placed on a waiting list. We will try to offer additional classes whenever possible.

PARTICIPANT PHOTOGRAPH POLICY

Periodically, the Recreation Department photographs/video tapes program participants for promotional use. Unless the participant/guardian informs us of their desire not to be photographed, the Recreation Department will use photographs/videotapes for their promotional purposes.

TOILET TRAINED

Children must be toilet trained in order to attend any class unaccompanied by an adult.

WE DO NOT PRORATE COURSES – FULL PAYMENT IS DUE WITH REGISTRATION

Wellesley Recreation

Summer Camp 2011



Wellesley Recreation

Ages 5-7

Warren Recreation Building



Ages 8-9

Wellesley Middle School



Ages 10 - 12

Wellesley Middle School

**Camp Registration started January 11th.
Please call for availability!**

CAMP HOURS:

Monday - Friday; 9 am - 4 pm

Drop off begins at 8:15 am and Pick up ends at 4:45 pm

DAILY CAMP INFORMATION

STAFF: All Sr. Counselors are 18 or older and all Jr. Counselors are 16 or older and both attend an orientation session that includes First Aid & CPR training. Each counselor is CORI/SORI checked each year.

RATIOS: A maximum of 60 campers for Camp Joey. Camp Quest has a maximum of 40 campers and Odyssey has a maximum of 30 campers. Camp Joey ratio is no more than one staff person to six campers; Camp Quest and Odyssey ratios are no more than one staff person to 10 campers.

FIELD TRIPS: Field trips are mostly within an hours drive from camp. If you do not want your child to attend a field trip, you must arrange to keep the child out of camp that day. Field trips are a part of the camp experience. Field trips are not booked until May or June.

LUNCH: Each camper should bring a snack, lunch and beverage daily. Refrigeration is provided except for field trips.

MORSES POND: Campers will be bused to Morses Pond to swim and play.

CLOTHING: Each camper will receive a camp T-shirt to wear on field trips. Campers should bring a swim suit & towel and sunscreen everyday.

CAMP SCHEDULE 2011

Session 1	June 27 - July 1	\$230
Session 2	July 5 - July 8 (No 7/4)	\$200
Session 3	July 11 - July 15	\$230
Session 4	July 18 - July 22	\$230
Session 5	July 25 - July 29	\$230
Session 6	August 1 - August 5	\$230
Session 7	August 8 - August 12	\$230
Session 8	August 15 - August 19	\$230

EXTENDED DAY: Extended afternoon are from 4:45 pm - 6:15 pm. The cost for extended day is \$10 per day or \$50 a week. There is a separate registration form for extended day that can be filled out on the first morning of camp. You may sign up for extended day with the Camp Director.

FORMS TO BE FILLED OUT

- Health Form
 - The health form is due immediately for all weeks of camp. If we do not receive your child's health form by May 14th at 4:30pm your spot for camp will be given away. Each health form must be filled out completely and must have an attached a copy of the child's immunizations with dates, and signed by a physician.
- Authorization to Administer Medication to a Camper Form
 - Due the Monday before your child is to begin camp (by 4:30 pm)
- Parent Packet
 - Due the first morning of camp.
(Would prefer them be sent into the office earlier)
 - The Parent Packet must be filled out completely, signed and given to the Recreation Office or Camp Director before the child can be left at camp. The Parent Packet includes information about camp as well as a field trip permission slip, pick up policy and sunscreen policy. The child **CAN NOT** be left at camp without this packet signed and turned in. This packet will not be available until May 2011. All of these forms can be found on our website: www.wellesleyma.gov

PAYMENT

Deposit

A \$50/per week deposit is due with registration.

Full payment:

Full payment for all sessions is due June 3, 2011. All registrations after May 13, 2011 are paid in full at time of registration.

How can I pay:

Master Card, VISA, Check (to Town of Wellesley) or Cash

REFUND POLICY

Cancellation: There is a \$25 fee for a withdrawal from a single week.

Switching Sessions:

Switching weeks constitutes a withdrawal and the Cancellation Policy applies.

Dismissal from Program:

Removal of a camper by the administrative staff is considered a cancellation and the Cancellation Policy applies.



PROJECT
EXTREME
LEADERSHIP RESPONSIBILITY FRIENDSHIP

Each session is a three week commitment. The program is designed to give the CIT's enough time for training, work & fun.

Session One

July 11 - 29
\$450

Session Two

August 1 - 19
\$450

Project Extreme is designed for teenagers aged 13-15. The CIT program is a work-oriented experience, which gives our participants the opportunity to work under qualified counselors to begin to learn and understand the demands and responsibility of a counselor's job.

In addition, CIT's will have a series of training workshops where they will have the opportunity to learn more about the different aspects of being a camp counselor, become first aid and CPR certified and learn first hand how to work with children.

Although CIT participants will have priority into the Summer Camp Jr. Counselor program, enrollment in the CIT program does not guarantee a position as a Jr. Counselor or Counselor position.

DETAILS

- Age: 13-15
- Days: Mon - Fri
- Hours: 9 am - 4 pm
- Maximum:
20 CIT's per session.
- CIT's will get 2 tee shirts. They must wear one everyday.
- After full completion of the session CIT's will receive a Red Cross Cert. for: Infant CPR, Child CPR and First Aid training.

For the leaders of tomorrow...

**Application Acceptance Began
January 3, 2011**

APPLICATIONS

How to apply:

Fill out the CIT application form which is available at the Recreation Office or on the Recreation website. We began accepting applications January 3rd 2011. Acceptance is on a first come first served basis. A non-refundable deposit of \$150 is due with the application. (\$150 will be returned in the event your child is not accepted in the program)

LOCATION

Warren Building

The CIT's will have their own space in the Warren Building close to Camp Joey. There they can have CIT meetings, training sessions and time to do activities as a CIT group. Occasionally the CIT's will go on their own field trips to promote team building and to just have fun.

PAYMENT

Deposit

A deposit of \$150 is due with the application.

Full payment:

Full payment is due May 31st 2011.

How can I pay:

Master Card, VISA,
Check or Cash.

**REFUND
POLICY**

Cancellation: If you cancel before May 27th you will be refunded everything except your \$150. If you cancel after May 31st there is no refund.

Switching Sessions:

There is a \$50 fee to switch sessions once you have been accepted.

Dismissal from Program:

If a participant is dismissed from the program there is no refund.

Wellesley Recreation



Join us
Wednesday evenings
7-8:30 pm
at the
Town Hall Green

All Concerts are FREE thanks to our sponsors!
Call Jan if you'd like to donate to Summertime.

2011 Concert Schedule

June 22	Reminisants "Your Favorite Oldies Band"
June 29	Tom Nutile Big Band Swing & Blues
July 6	The John Penny Band Country & Western
July 13	Rico Barr Jump'N Jive Review: Classic Swing
July 20	60's Invasion A Decade of Memorable Music
July 27	BaHa Brothers Summertime Party Band
August 3	The Glamour Girls Retro Pop & Rock

Don't Miss Out on this Wellesley Tradition!
Hot dog, drinks & snacks sold by the
Wellesley Rotary Club.



Tennis & Summer Concerts

Hunnewell Tennis Court Lights

Tennis court lights are operational seven nights a week from May 1 - October 31. Use of the Hunnewell Tennis courts anytime after 6 pm, requires the purchase of a seasonal tennis tag.

Important Information:

- Tags will be sold at the Recreation Office starting Tuesday, April 19, M -F, 8:30 am - 4 pm. If you are an online user of Wellesley Recreation, Tennis Tags may be purchased online. If you purchase tags online, you must pick up your tag(s) at the Recreation office. You may use a copy of your online receipt until you have an opportunity to pick up your tags.
- Due to special events or circumstances, the Town of Wellesley reserves the right to postpone activities in or around the Hunnewell Field Complex including the Hunnewell Tennis Courts.

Night time tennis will require a tag.

Tag Fees:

	<u>Resident</u>	<u>Non Resident</u>
• Weekly Tag:	\$10	\$10
• Individual Tag:	\$20	\$20
• Family Tag:	\$50	\$50

*Tags ARE NOT transferable from one person to another.

Lights will be on 7 nights per week.

May 1 - October 31, 2011
From 6 pm - 9:30 pm

Wellesley Recreation's 7th Annual Spring Thaw! Saturday, April 30th

Spring Egg Hunt

Please join us at Warren Park for an egg hunt. We ask that each family only allow the proper age child to participate in each time slot. We will begin promptly at the start times. Please bring your own baskets or bags to collect the eggs.



Ages - 3-6 - 10:30 am Start

Ages - Walking to 3 - 11:00 am Start

For questions please call 781 -235-2370.



Celebrate Your Birthday at Warren!

Selected Saturdays
2:30 pm - 4:30 pm

Age 6+ :
Gymnasium • Kitchen
Some Equipment

Age 2-6 :
Children's Room

2 Hours \$125

Available Dates for 2011

Mar. 5, Mar. 12, Mar. 19, Mar. 26,
Apr. 2, Apr. 9, April 30, May 7,
May 14, May 21, June 4

- Birthdays may be booked in person, by phone or online (online: search by activity # 422401).
- A credit card is required in order to book a birthday party.
- When booking a party the family is responsible for providing proper supervision at all times.
- You are responsible for all clean up.